



Superior Solutions Incorporated

Job Posting

Posted: 07/15/2019

Superior Solutions Inc. (SSI), an innovative, rapidly growing company is seeking qualified applicants to support the position of **General Maintenance Worker** in Oak Ridge, TN.

Position Summary: Provides facility support by performing duties in building maintenance and other support areas. Also supports the completion of repairs, troubleshooting, and preventative maintenance tasks in areas including, but not limited to, electrical, HVAC, carpentry, welding, mechanics, plumbing, painting, masonry, grounds work, and other general maintenance for an administrative facility.

Essential Duties and Responsibilities:

- Works with a team to provide maintenance support in all mechanical trades on a scheduled and as needed basis.
- Willing and adept to learn additional maintenance skills including, but not limited to, electrical, mechanical, HVAC, and boiler.
- Reads and interprets English equipment manuals and work orders to perform required maintenance and service.
- Maintains operations equipment and components including, but not limited to, fuel storage tanks, generators, tools, fire protection system, and UPS system. Also performs vehicle preventive maintenance.
- Maintains all AED equipment in the facility in good working order. Collects recyclable materials identified by customer, and ensures items are recycled in accordance with specifications.
- Relocates miscellaneous items such as records, furniture, equipment, and supplies. Operates and maintains equipment in support of this activity.
- Complies with OSHA safety and health rules.
- Works well with others and in a supervised team atmosphere.
- Required to be available 24/7 to respond to emergency facility call-outs and weather related events.

Qualifications:

- High school diploma or equivalent, supplemented by college level or vocational training courses, with a minimum of two years' relevant experience.
- Certifications/licenses/experience and formal training in any specific trade (i.e. plumbing, carpentry, HVAC); particularly electrical is preferable.
- Demonstrated experience related to a specific trade(s) is required; ability to assist with general maintenance in all trades, including but not limited to, electrical, plumbing, HVAC, boiler, and other typical mechanical systems; and proven aptitude to learn additional trades.
- Thorough knowledge of the equipment, methods, practices, and materials involved in safely and efficiently carrying out assigned tasks. Considerable knowledge of applicable environmental standards.
- Ability to use office equipment and learn new software, and a working knowledge of Microsoft Office.
- Ability to maintain detailed, accurate records and reports and to effectively prioritize and organize tasks.
- Ability to handle confidential matters and materials.
- Able to follow supervisory instructions as well as take a leading role on assigned and/or delegated tasks.
- Must have effective communication skills; capable of individual thinking and problem-solving skills.
- Ability to walk, stand, bend, lift up to 50 pounds, and carry bulk packages and mailbags.
- Must possess a valid driver's license, and a good driving record.
- Ability to pass pre-employment screenings, and to successfully complete an extensive background investigation, to include obtaining and/or maintaining the required security access/authorization.

Please send resumes to: career@ssihsv.com and heischa@osti.gov, or fax to (256) 534-8465, Attn: Human Resources Department.

Equal Opportunity Employer: All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, disability, veteran status, genetic information, or any other characteristic protected by law. People with disabilities who need a reasonable accommodation to apply or compete for employment with SSI may request such accommodation(s) by contacting Human Resources at (256) 534-8258 or career@ssihsv.com.